

Alayande Temitope Deborah

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Professional Summary

First class graduate and ICAN Associates Accounting Technician, with strong foundation knowledge in accounting, book keeping and financial reporting .A detail-oriented and eager learner with strong analytical skills and a keen interest in developing a career in accounting, audit, and financial reporting. Seeking an entry-level or graduate trainee role to apply academic knowledge while gaining practical experience in a professional environment.

Education

Ekiti State University.

Bachelor of science (B.sc) Accounting - First Class Honors.

October 2022- February 2026.

Florida Comprehensive College, Apapa, Lagos.

Senior Secondary School Certificate(SSCE) -2019.

All Things Fashion House.

Apprenticeship Program - July 2019 - August 2022.

PROFESSIONAL CERTIFICATION

Associates Accounting Technician (AAT) - September 2024.

ICAN skills level - (left with one paper)

WORK EXPERIENCE

Audit clerk - Global Fund(Microfinance institution).

Business operation & Audit support.

October 2025 - April 2026.

- Assisted in recording and organizing financial documents
- Helped check simple transaction records like receipts and payments
- Supported staff in basic accounting tasks
- Learned how loan transactions and customer records are documented in a microfinance environment
- Developed basic understanding of reconciliation and record verification processes
- Verifies loan disbursements and repayments.
- Helps check for errors, fraud, or missing transactions.

CORE COMPETENCIES

- Basic accounting principles .
- Book - keeping & Record Keeping.
- Cash flow management
- Reconciliation Basics
- Transaction documentation
- Internal control awareness

Technical Skills

- Microsoft Excel(data entry,basic formulas)
- Sage50
- MicrosoftWord
- QuickBooks
- Financial filing and Documentation.

SOFTSKILLS

- CommunicationSkills
- Time Management
- Teamwork & Collaboration
- Attention to Detail
- Integrity & Professional Ethics

AVAILABILITY

Available for immediate employment and NYSC Posting.

REFEREES

Available on request..