Asiedu Jessica Amoakoah

Student intern

# Accra | 0547776002 | jamoakoah13@gmail.com

# Objective

Highly motivated and detail-oriented individual . Seeking an intern position as a human resource assistant to learn and acquire practical skills in human resource management. Excited to contribute to a dynamic team and help my colleagues in addressing their issues and motivating them.

# Experience

## Teaching Assistant

## Oregon International School.Accra,Ghana

## Managed classroom behaviour effectively, creating a positive learning atmosphere conducive to academic success

## Fostered strong relationships with parents through regular communication about student progress, concerns and achievements.

 October 2022 - December 2022

**Financial advisor in insurance intern**

**Prudential life ghana**

* Prepared and presented personalized insurance recommendations to clients, showcasing products that aligned with their financial goals and preferences.
* Collaborated with a team to develop and implement marketing strategies to attract and retain clients.

 May 2024- April 2024

# Education

## Bachelor of Arts, Human Resource Management and Information Studies.

## University of Ghana.

## Accra, Ghana.

## 2023 to date

# Skills & abilities

* Communication
* Problem solving
* Attention to detail
* Have good interpersonal relations
* Microsoft Excel, Word,Powerpoint and Access
* AI career essentials ( Alx course)